

# Michelle Cannon, BSN, RN

## EDUCATION

Gwynedd Mercy College, Gwynedd Valley, PA  
Bachelor of Health Science in Nursing

Hahnemann University, Philadelphia, PA  
Associate Degree in Science in Nursing

## LICENSURES AND CERTIFICATIONS

- Registered Nurse, PA (RN)

## SUMMARY

Registered Nurse with 37 years' experience in varied clinical and non-clinical settings, including hospital intensive care, intravenous home care, home cardiac care, telephonic and home-based disease management, general medical care, legal nurse consulting as a nurse expert, as well as in-house Paralegal Duties/Activities, Remote Office Medical Record Review/Analysis and Medical Billing Record Review/Analysis.



## PROFESSIONAL EXPERIENCE

RESEARCH & PLANNING CONSULTANTS, LP (RPC), Austin, TX  
Certified Legal Nurse Consultant, February 2024

- Examine and interpret medical records, analyze medical bills, and summarize complex medical literature in personal injury cases for plaintiff and defense
- Research and technical support for health care litigation

LEGAL NURSE CONSULTANT, INDEPENDENT SUB-CONTRACTOR,  
2002 – 2024 (Per-Diem/Contract Remote)

Review and analyze medical records for specific case criteria/project(s) related to pharmaceutical defense mass tort litigation, product liability and defense personal injury. Develops an accurate, timely work product to include detailed chronology and summary of events, list of allegations, correlation statements, alternative causation, strengths and weaknesses of the case, create tables of specific diagnostic testing and case specific medications, risk factors, medical/surgical history as well as identify pertinent and non-pertinent providers. Medical/legal research as necessary. Identify billing, medical, pharmacy and insurance record requests to be approved by the client. Works

### **Research & Planning Consultants, LP**

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autonomously in a remote setting utilizing Microsoft Office software as well as various law firms and companies' VPN servers.

MEDICAL RESEARCH CONSULTANTS, Houston, TX

Legal Nurse Reviewer II, February 8, 2010 – March 1, 2016 (Full-Time Remote); July 27, 2016 – Present (Per-Diem Remote)

Review and analyze medical records for specific case criteria/project(s) related to pharmaceutical defense mass tort litigation, product liability and personal injury. Develops an accurate, timely work product to include detailed chronology and summary of events, list of allegations, correlation statements, alternative causation, create tables of specific diagnostic testing and case specific medications, risk factors, medical/surgical history as well as identify pertinent and non-pertinent providers. Medical/legal research as necessary. Request billing, medical and insurance records approved by client. Works autonomously in a remote setting utilizing Citrix/Salesforce/Microsoft Office software.

Team Leader Role duties consist of supervising 8-10 nurse reviewers to include:

- Assists in developing accurate work-product based on the medical records provided which is reflective of the client's needs;
- Answers all questions, emails and phone calls as it relates to work product and the project;
- Assists in identifying severity of a case;
- Keeps Project Manager informed of all potential problems;
- Serves as a mentor;
- Reviews work product quality and provides a project specific quality review checklist for measurable feedback;
- Reinforces continued use of project specific education resources;
- Monitors progress of nurse reviewer(s);
- Assists reviewer(s) in prioritizing work to meet client needs and deadlines.
- Ensures all client deadlines are met with satisfaction of quality work product.

LITIGATION MANAGEMENT INC/ADVANCE TALENT, LLC, Mayfield Heights, Ohio  
Nurse Analyst, October 8, 2019 – August 1, 2020 (Part-time Remote)

Review and analyze medical records for specific case criteria/project(s) related to pharmaceutical defense mass tort litigation, product liability and personal injury. Develops an accurate, timely work product to include detailed chronology and summary of events, list of allegations, correlation statements, alternative causation, create tables of specific diagnostic testing and case specific medications, risk factors, medical/surgical history as well as identify pertinent and non-pertinent providers. Medical/legal research as necessary. Request billing, medical and insurance records approved by client. Works autonomously in a remote setting utilizing specialized VPN servers and Microsoft Office software.

KEPRO (Keystone Peer Review Organization), Harrisburg, PA

RN Expert Claims Reviewer, December 12, 2016 – November 17, 2017 (Full-Time Remote)

Responsible for the preparation of the Medical Malpractice Claim Management Report upon completion of the Expert Medical Review for HRSA (Health Resources & Services Administration):

- Review and analyze medical records on the company's secure VPN server;
- Review and evaluate Standard of Care criteria for individual personal injury claims;
- Identify and report quality of care issues;
- Produce the written Claim Management Recommendation Report and the Risk Management Recommendation/Quality Improvement Report upon completion of the Expert Medical Review using all records available;
- Estimate the Federal Government's potential liability and the potential liability of non-Federal Tort Claims Act covered providers in each claim;
- Make recommendations of actions to be taken in the management of each claim;
- Determine the monetary amount to be put aside in reserve for each claim. Revise the amount of the reserve as new information on the claim is received;
- Prepare an Early Intervention Report on claims quick settlement is recommended;
- Cross train and perform duties of other contracts within KEPRO which includes BFCC (Beneficiary & Family Centered Care). This job description as a Clinical Care Coordinator provides Immediate Advocacy to its Medicare beneficiaries as well as provides education, self-advocacy and identification of quality-of-care concerns and issues related to the beneficiaries' medical experiences. Documentation is reviewed and completed through the Program Resource System (PRS) as well as the Quality Management and Review System (QMARS) on QIONET.

BURNS WHITE, LLC, Conshohocken, PA

Specialized Nurse Paralegal, June 30, 2008 - December 2012 (Full-Time In-House to 2010, Per Diem Remote to 2012)

Triage, organize and analyze medical records and all pertinent data to assist seven attorneys in defense litigation to include skilled nursing, nursing home, personal injury and medical malpractice cases. Develops an accurate, timely work product to include detailed chronology and summary of events. Conducts medical research as deemed necessary based on issues identified in case analysis. Identify and request/subpoena pertinent medical records as necessary. Locate and research medical experts as well as interview and prepare defense experts for deposition and trial. Assist attorneys prepare for deposition and trial to include paralegal duties. In-house and remote settings utilizing specialized system software as well as Microsoft Office.

PENTECH INFUSIONS, INC., Boothwyn, PA

Infusion Nurse Specialist, Independent Contractor, October 2, 2006 - January 2, 2008 (Per-Diem)

Provide comprehensive clinical therapeutic infusion services to patients in their home utilizing knowledge, expertise and autonomy. Includes initiation of intravenous access, ensure patency and luminal placement of intravenous access device, infusion of medications, as well as utilization of specific pumps including internally implanted pumps.

SPECIAL COUNSEL, INC. AND REEDSMITH, LLP, Philadelphia, PA

Legal Nurse Consultant, Sub-Contractor, February 28, 2005 - June 27, 2008 (Full-time Remote)

Review and analyze medical records for specific case criteria/project(s) related to pharmaceutical defense mass tort litigation, product liability and personal injury via the Law firm's secure VPN server. Develops an accurate, timely work product to include detailed chronology and summary of events, list of allegations, correlation statements, alternative causation, create tables of specific diagnostic testing and case specific medications, risk factors, medical/surgical history as well as identify pertinent and non-pertinent providers. Request billing, medical and insurance records reflective of client needs. Conducts medical research as deemed necessary based on issues identified in case analysis. Assist attorneys prepare for deposition and trial.

R & G MEDICAL CONSULTANTS, INC., Peoria, AZ

Legal Nurse Consultant, Sub-Contractor, July 2004 - November 2004 (Per-Diem Remote)

Review and analyze medical records for specific case criteria/project(s) related to pharmaceutical defense mass tort litigation, product liability and personal injury. Develops an accurate, timely work product to include detailed chronology and summary of events, list of allegations, correlation statements, alternative causation, create tables of specific diagnostic testing and case specific medications, risk factors, medical/surgical history as well as identify pertinent and non-pertinent providers. Request billing, medical and insurance records reflective of client needs. Conducts medical research as deemed necessary based on issues identified in case analysis.

CENTRAL MONTGOMERY MEDICAL CENTER, Lansdale, PA

Critical Care Nurse, October 2003 - March 2006

Critical care nurse in the intensive care unit, which includes patients with Respiratory, Coronary, Medical and Surgical diagnoses. Cross-trained to Emergency Department and Medical/Surgical floors. Proficient with intravenous access catheters.

DISCOVERY CONSULTANTS, Green Lane, PA

Legal Nurse Consultant - Nurse Expert, March 1, 2002 - August 31, 2010

President/Owner working independently as a nurse expert in telemetry, intensive care and infusion to assist attorneys review hospital and nursing home defense and/or plaintiff medical malpractice/personal injury cases to evaluate merit as well as examine nursing standards of care. Attend/observe/report workman's compensation claim physician visits.

COR SOLUTIONS, INC. (FORMALLY CARDIAC SOLUTIONS), East Norriton, PA

Disease Manager, May 1999 - June 2004

Telephonically educate and monitor patients and their outcomes utilizing current Clinical Practice Guidelines for over 30 chronic and acute conditions; more recently, various cancer education, COPD, and asthma. Primary focus: cardiac education. Responsible for multiple disease program implementations.

CARDIAC SOLUTIONS, Fort Washington, PA

Cardiac Home Infusion Nurse, May 1994 - May 1999

Provided intensive home education, monitoring, and intravenous medications for heart failure patients, coronary artery disease patients, heart valve and cardiac transplant recipients.

AMERICAN CARDIOLOGY CARE, King of Prussia, PA  
Cardiac Home Infusion Nurse, 1992 - May 1994

Provided intensive home education, monitoring, and intravenous medications for heart failure patients, coronary artery disease patients, heart valve and cardiac transplant recipients. Administration of intravenous antibiotics and chemotherapy to patients.

KENNEDY HEALTH SYSTEMS, Stratford, NJ  
Critical Care Nurse, 1990 - 1992

Critical Care Nurse in all intensive care units including Respiratory, Coronary, Medical and Surgical.

HAHNEMANN UNIVERSITY HOSPITAL, Philadelphia, PA  
Cardio-Thoracic Nurse, 1990 – 1991

Critical Care Nurse in postoperative open-heart surgery and heart transplant surgical intensive care unit. Worked interdependently in the acute care setting following strict protocol.

ROXBOROUGH MEMORIAL HOSPITAL, Philadelphia, PA  
Telemetry and Critical Care Nurse, 1986 - 1990

Telemetry and intensive care unit nurse in an acute care setting.

### **PROFESSIONAL AFFILIATIONS**

- Board Member of American Association of Legal Nurse Consultants, Philadelphia Chapter, Educational Director, President, Past President and Director at Large (Newsletter) 2004 to 2015
- Previous Adjunct Faculty Member at University of Delaware Legal Nurse Consulting Certification Program, 2008 and 2010. Course Curriculum Presented: Legal Writing and Research
- Contributor, Legal Nurse Consulting Principles, 3rd Revised Edition, Volume 1: Evaluating Toxic Tort Cases, Chapter 21, Pgs. 589-607
- Newly Licensed in the State of South Carolina, 2019

### **CONTINUING EDUCATION**

- Certification in Infusion (CRNI) 2004 to 2010
- Certified Legal Nurse Consultants (CLNC) 2003
- Certification in Critical Care Nurse (CCRN) 1993 to 2003
- Advanced Cardiac Life Support (ACLS) 1990 to 2007
- Certification in Peripherally Inserted Central Catheters (PICC)

**SPECIAL SKILLS and ACCOLADES**

- Proficient in Microsoft Office & Word for Office 365 Programs
- Proficient with Various Company VPN Servers
- Organized, Efficient with Excellent Time Management Skills
- Works Autonomously with Integrity in a Remote Setting
- Professional, Trusted, A Team Player
- Customer/Client Focused